

SHIPPING DOCUMENT & INVOICE

 Date: 1/3/2016

 **Tracking# 2724-8888-1234

日期: 日/月/年

托運單編號

SHIPPER (寄件人資料) **Name in full (全名) (Last Name) <i>Chan</i> (First Name) <i>Siu Man</i> Company Name (公司名稱) <i>ABC Company</i> **Address (地址) <i>Room A, 1st Floor, Block B,</i> <i>XXX Mansion, 123 XXX Street, Kowloon,</i> <i>Hong Kong.</i> **Phone# (電話號碼) <i>852-2345-7890</i>	CONSIGNEE (收件人資料) **Name in full (全名) (Last Name) <i>Chan</i> (First Name) <i>Tai Man</i> Company Name (公司名稱) <i>EFG Company</i> **Address (地址) <i>Rm 101, 1-2-34, XXX Heights,</i> <i>XXX-Ku, Tokyo, Japan</i> Postal Code 〒 <i>123-4567</i> **Phone# (電話號碼) <i>81-3-1234-6789</i>
**Payment for Duty and Tax (關稅等付款方式) <input checked="" type="checkbox"/> (1) Collect (To be paid by receiver 由收件人負責付款) <input type="checkbox"/> (2) Prepaid (To be paid by shipper 由寄件人負責付款) <small>※只限持有敝司國際宅急便月結戶口客戶剔選，需支付行政費 only applies to customer who obtains a Yamato monthly payment account; surcharge applies</small>	
**Document or non-document (物品分類) <input type="checkbox"/> Document (文件) <input checked="" type="checkbox"/> Non-Document (非文件)	
Document Size(文件尺寸) <input type="checkbox"/> 文件 <input type="checkbox"/> 60 <input type="checkbox"/> 80 <input checked="" type="checkbox"/> 100 <input type="checkbox"/> 120 <input type="checkbox"/> 140 <input type="checkbox"/> 160	

*** * 所有國際宅急便貨件均有可能被海關收取稅款及需另行繳付。**

Duty and tax may be charged to all International TA-Q-BIN shipments and to be paid separately.

**Description of goods (內載物品) <small>Please state all items clearly and accurately. If item inside is found different from below, shipment might be returned/ disposed of with handling fees charging to shipper</small>	**Detailed information (詳情如物料、商品名) e.g. materials, title, product name, etc	**Old (舊)	**New (新)	**Qty. (數量)	**Unit Price (單價)	**Total Price (合計)
<i>Clothes (T-shirts)</i>	<i>Cotton</i>	✓		10	HK\$ 50	HK\$ 500
<i>Clothes (Socks)</i>	<i>Nylon, cotton</i>		✓	3	HK\$ 20	HK\$ 60
<i>Book</i>	<i>The Fairy tales of Andersen</i>	✓		1	HK\$ 100	HK\$ 100
<i>Blu-ray</i>	<i>The Cats (Opera)</i>	✓		1	HK\$ 300	HK\$ 300
<i>Blu-ray</i>	<i>Animal Farm (Animation)</i>	✓		1	HK\$ 420	HK\$ 420
<i>CD</i>	<i>Original soundtrack of the Cats</i>		✓	1	HK\$ 200	HK\$ 200
<i>Hand cream (30ml)</i>	<i>XXX (brand name)</i>		✓	2	HK\$ 40	HK\$ 80
<i>Electric saucepan</i>	<i>Metal, plastic (no battery & magnet)</i>	✓		1	HK\$ 450	HK\$ 450
					HK\$	HK\$
					**Total (總合計) F.O.B.	HK\$ 2110

**Category of Item: 物品類別: <input type="checkbox"/> Gift (禮物) <input type="checkbox"/> Sample (樣本) <input checked="" type="checkbox"/> Others (其他)	請在下面簽署、以證明此發票上填寫的內容全屬正確。 本人願意委託雅瑪多運輸(香港)有限公司或其他有關公司進行進出口的報關手續。 By my signature below, I certify that the content of this invoice is accurate. I hereby authorize Yamato Logistics (HK) Ltd and its related companies to arrange for import and export clearance.
**Country of Origin 物品原產地 <u>Japan</u>	<u>SIU MAN</u>
Gross Weight (kg) 總重量 <u>8.5kg</u>	**Shipper's Signature (寄件人簽署)

*Please complete this form in English (請以全英語填寫此發票)

**This field must be filled in (為必須填寫項目)