

# SHIPPING DOCUMENT & INVOICE

Date: \_\_\_\_\_

\*\*Tracking# \_\_\_\_\_

日期: 日/月/年

托運單編號

<b>SHIPPER (寄件人資料)</b>	<b>CONSIGNEE (收件人資料)</b>
<b>**Name in full (全名)</b> (Last Name)                      (First Name)	<b>**Name in full (全名)</b> (Last Name)                      (First Name)
Company Name (公司名稱)	Company Name (公司名稱)
<b>**Address (地址)</b>	<b>**Address (地址)</b>
	Postal Code 〒
<b>**Phone# (電話號碼)</b>	<b>**Phone# (電話號碼)</b>
<b>**Payment for Duty and Tax (關稅等付款方法)</b>	
<input type="checkbox"/> <b>(1)Collect</b> (To be paid by receiver 由收件人負責付款) <input type="checkbox"/> <b>(2)Prepaid</b> (To be paid by shipper 由寄件人負責付款) <small>※只限持有敝司國際宅急便月結戶口客戶剔選，需支付行政費 only applies to customer who obtains a Yamato monthly payment account: surcharge applies</small>	
<b>**Document or non-document (物品分類)</b>	
<input type="checkbox"/> Document (文件) <input type="checkbox"/> Non-Document (非文件)	
Document Size(文件尺寸) <input type="checkbox"/> Document <input type="checkbox"/> 60 <input type="checkbox"/> 80 <input type="checkbox"/> 100 <input type="checkbox"/> 120 <input type="checkbox"/> 140 <input type="checkbox"/> 160	

**\* \* 所有國際宅急便貨件均有可能被海關收取稅款及需另行繳付。**

**Duty and tax may be charged to all International TA-Q-BIN shipments and to be paid separately.**

**Description of goods (內載物品) <small>Please state all items clearly and accurately. If item inside is found different from below, shipment might be returned/ disposed of with handling fees charging to shipper</small>	**Detailed information (詳情如物料、商品名) e.g. materials, title, product name, etc	**Old (舊)	**New (新)	**Qty. (數量)	**Unit Price (單價)	**Total Price (合計)
					HK\$	HK\$
					HK\$	HK\$
					HK\$	HK\$
					HK\$	HK\$
					HK\$	HK\$
					HK\$	HK\$
					HK\$	HK\$
					HK\$	HK\$
					HK\$	HK\$
<b>**Total (總合計)</b>					<b>HK\$</b>	<b>HK\$</b>
<b>F.O.B.</b>						

**\*\*Category of Item:**

 物品類別:    Gift (禮物)                     
  Sample (樣本)                     
  Others (其他)

**\*\*Country of Origin 物品原產地**

請在下面簽署、以証明此發票上填寫的內容全屬正確。  
 本人願意委託雅瑪多運輸(香港)有限公司或其他有關公司進行進出口的報關手續。  
 By my signature below, I certify that the content of this invoice is accurate.  
 I hereby authorize Yamato Logistics (HK) Ltd and its related companies to arrange for import and export clearance.

**Gross Weight (kg) 總重量**
**\*\*Shipper's Signature (寄件人簽署)**